Background Check

Many companies and organizations require background checks on employees. Fingerprints are used for this purpose and sent to the Bureau of Criminal Identification and Investigation.. Below is an example of a background check form.

CIVILIAN BACKGROUND CHECK

TYPE ALL INFORMATION IN BLACK

LAST NAME NAM   FIRST NAME   MIDDLE NAME

9900766795

ADDRESS OF PERSON FINGERPRINTED: STREET, CITY, STATE, ZIP

DATE OF BIRTH DOB
Month   Day   Year

ALIASES AKA

SOCIAL SECURITY NO. SOC

DATE FINGERPRINTED   SIGNATURE OF OFFICIAL TAKING FINGERPRINTS

AGENCY CODE/on ORI/AGC

REASON FINGERPRINTED
(Please Check One)

OHIO RESIDENT MORE THAN 5 YEARS

SEND BACKGROUND CHECK RESULTS TO:
☐ agency listed in agency code box
☐ residence listed in address of person fingerprinted
☐ other - specify _____

☐ Yes   ☐ No

SEND TO TEACHERS CERT (4UR619)

☐ Yes   ☐ No

DRIVERS LICENSE OR STATE ID NBR

☐ *Responsible for care, custody, control of children
☐ *Responsible for direct care of elderly
☐ *Required for licensing/permit
☐ Law enforcement (police, corrections applicant or criminal justice employment
☐ Other, please specify _____

*Required: specify Ohio Revised Code section number
_____

1. R. THUMB   2. R. INDEX   3. R. MIDDLE   4. R. RING   5. R. LITTLE

6. L. THUMB   7. L. INDEX   8. L. MIDDLE   9. L. RING   10. L. LITTLE

LEFT FOUR FINGERS TAKEN SIMULTANEOUSLY   L. THUMB   R. THUMB   RIGHT FOUR FINGERS TAKEN SIMULTANEOUSLY

BIM 12/98